

## **EARLY REPORT OF GRADES**

Enrollment Management | registration@vpcc.edu

Hampton Campus, Kecoughtan Hall | Williamsburg Campus, Student Services

Grades are posted on the official transcript at the end of each session. Please refer to the academic calendar for grade posting due dates. If you need your grade reported to your home institution before the grade posting due dates, please complete Part I and present the form to your instructor for completion of Part II. A form must be completed for each grade requested.

Mail Final Grade to:  For developmental studies courses, mail test scores and/or final  Office or Person:  Complete Mailing  Address Required:		
City S  Dourse:  Mail Final Grade to:  For developmental studies courses, mail test scores and/or final studies or Person:  Domplete Mailing ddress Required:  City S  ease release information regarding my course work at the college for the student's Signature  Student's Signature  2. For developmental study courses, the above-named student has average is calculated in Developmental Studies. Competency-bases and student has not completed the course, but at Satisfactory		
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